



# Schools & University Inspection Module



**SITE** Istituto Comprensivo Sala Consilina - Istituto Comprensivo Sala Consilina

**ADDRESS** Via Santa Maria degli Ulivi, SNC ,  
Sala Consilina CAMPANIA ITALIA 84036

**CONTACT PERSON** Patrizia Giovanna Pagano

**PHONE NUMBER** 0975 525214

**EMAIL** saic89600t@istruzione.it

Roberto PASSARIELLO **AUDITED BY**



"Bureau Veritas reviewed Client's policies and procedures in relation to a specific site to evaluate whether the processes, procedures and resources implemented to manage the hygiene and social distancing risks in relation to or related to COVID -19 are at a level such that they meet the requirements of Bureau Veritas' SAFE GUARD standard (the "Requirements"). Bureau Veritas' scope of service is not a guarantee that an assessment will detect deviations in the effective and continuous implementation of the aforementioned Requirements by the Client, only that the information provided by the Client on the date(s) of review have reasonably evidenced policies and procedures that meet or exceed these recommended Requirements. Bureau Veritas has conducted this assessment in accordance with the standards that apply customarily to testing, certification and inspection businesses. This assessment report speaks only to information reviewed on the date(s) of assessment and does not constitute a guarantee of continued compliance with the Requirements or that the particular site to which the Requirements applies is bacteria or virus (including Covid-19) free. This report cannot replace any regulatory inspection by any relevant authorities or its delegates. This report shall only be reproduced in its entirety and may only be relied on by the contracting parties."



## Schools & Universities Inspection Module

### Client Information & Contacts

<b>Audit Type</b> Initial	<b>Audit Mode</b> On-site
<b>Client</b> Istituto Comprensivo Sala Consilina	<b>Client Purchase Order</b> Istituto Comprensivo Sala Consilina
<b>Client Contact</b> Patrizia Giovanna Pagano	<b>Public Web Site</b> www.icsalaconsilina.edu.it
<b>Public Email</b> saic89600t@istruzione.it	<b>Public Phone</b> 0975 525214

### Site Information & Contacts

#### Site Information

<b>Site</b> Istituto Comprensivo Sala Consilina	<b>Site Address</b> Via Santa Maria degli Ulivi, SNC
<b>Site City</b> Sala Consilina	<b>Site State</b> CAMPANIA
<b>Site Country</b> ITALIA	<b>Site Postal Code</b> 84036

#### Site Contacts

<b>Site Contact Name</b> Patrizia Giovanna Pagano	<b>Site Contact Email</b> saic89600t@istruzione.it
<b>Site Contact Phone</b> 0975 525214	

#### Site Activity

<b>Number of employees</b> 30	<b>Doctor or Medical Service on-site</b> No
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### Building Information

<b>Building size</b> 11000 sqm	
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## Requirement in place

	Nb of Failed Requirements	Nb of checkpoints
<b>General Inspection</b>	<b>0</b>	<b>49</b>
Process	0	25
People	0	6
Facilities	0	4
Hygiene & Cleaning	0	14
<b>Total</b>	<b>0</b>	<b>49</b>

**Satisfactory**

## General Inspection

### Process

### Knowledge

		Requirement in place	Observation
G.1.1.1	Does the site manager receive regular information on COVID-19 related regulations / guidelines?	YES	Comunicazioni ricevute dal MIUR. Es.: ultima comunicazione prot. 1384 del 30.04.2022





		Requirement in place	Observation
U.1.1.1	Have parents been informed about the preventative measures in place in the establishment, including arrival and departure of students from school, and how to deal with sick children?	YES	sito internet <a href="http://www.icsalaconsilina.edu.it">www.icsalaconsilina.edu.it</a>

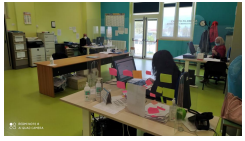
### Employee Protection

		Requirement in place	Observation
G.1.2.1	Is there a preparedness plan in place to prevent infection at gatherings (e.g. number of attendees, PPE, etc.)?	YES	Protocollo per la gestione dell'attività scolastica
G.1.2.2	Is there a response plan in place in case an employee becomes ill at work or tests positive? (isolated, transferred to care etc.)	YES	PROCEDURA-GESTIONALE-INFEZIONE-DACORONAVIRUS-2019-NCOV
G.1.2.3	Does the manager of any infected, or potentially infected, employees assesses the risk of potential contamination and infection of other coworkers on site during the previous 2 weeks and inform the persons concerned ?	YES	PROCEDURA-GESTIONALE-INFEZIONE-DACORONAVIRUS-2019-NCOV
G.1.2.4	Does the manager arrange specific cleaning for decontamination of the areas which any infected or potentially infected person may have come into contact with (includes employees or public)?	YES	Viste aule dedicate per emergenza COVID dove sono presenti specifiche procedure per la sanificazione in caso di casi infetti
G.1.2.5	Are workers asked not to come to work if they display symptoms?	YES	PROCEDURA-GESTIONALE-INFEZIONE-DACORONAVIRUS-2019-NCOV

		Requirement in place	Observation
U.1.2.1	Is there a process in place to identify, isolate and evacuate any person who shows signs of sickness, and appropriate cleaning measures are in place to clean places which were in contact with that person?	YES	PROCEDURA-GESTIONALE-INFEZIONE-DACORONAVIRUS-2019-NCOV. Visionate Aule COVID

## Physical Distancing

		Requirement in place	Observation	Supporting Evidence
G.1.3.1	Have physical distancing measures been put in place?	YES	Visionata segnaletica per il distanziamento in tutti i plessi visitati	
G.1.3.2	Have the organization and operational processes been adapted in order to reduce risk of infection of workers, customers or public (e.g. working shifts, layout of the workspace or the public area, etc.) ?	YES	Circolari presenti sul sito internet e comunicate al personale interno ed ai genitori degli alunni. Viste disposizioni dei flussi ed indicazioni comportamentali all'interno dei plessi. L'istituto, di nuova concezione di edilizia scolastica, è strutturato con spazi davvero molto grandi e consente un distanziamento ed una volumetria tale da garantire più che adeguato distanziamento e flussi tali da evitare incroci	
G.1.3.3	Are the schedule of working hours and the size of the working teams adapted in order to limit interactions ?	YES	Vista programmazione docenti	
G.1.3.4	Are the spacing measures between people specified by display, marking (floor, places...) or oral/written instructions in each shared area ?	YES	Vista Segnaletica orizzontale e verticale	
G.1.3.5	Is the organization of the flow of people on site adapted and managed in order to limit the need for people to come into unnecessarily close contact ?	YES	Visionate indicazioni per limitare flussi di contatto. Viste anche aree all'aperto per evitare assembramenti	
G.1.3.6	Is the number of people simultaneously present in each zone limited in order to reduce the risk of interaction ?	YES	Viste aule con banchi adeguatamente distribuiti al fine di garantire il numero previsto dalla capacità massima di presenze simultanee	

G.1.3.7	Where relevant, are additional physical barriers (screens, temporary partitions, etc.) installed to reduce air flow and direct contact ?	YES	Le aule sono tutte adeguatamente predisposte per il distanziamento. Visti plexiglas negli uffici di presidenza e di segreteria	
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		Requirement in place	Observation
U.1.3.1	Is there a modified organization of changeovers between classes in place in order to limit the movements of students between rooms?	YES	Gli studenti si muovono solo per andare in palestra e nei luoghi dove è possibile fare intervallo. I flussi sono correttamente gestiti. Sono gli insegnanti a ruotare per le classi.
U.1.3.2	Is the arrival and departure of students to or from the establishment organized in order to avoid groups forming inside or outside?	YES	Visti ingressi/uscite differenziati in orari
U.1.3.3	Is the number of people in each area of the administrative offices and common rooms limited and is clear signage in place?	YES	indicazioni/cartelli circa la massima presenza simultanea di persone al loro interno
U.1.3.4	Has a change in organization been implemented to ensure physical separation during break times?	YES	Ricavate aree per garantire intervalli differenziati e senza assembramenti
U.1.3.5	Has a change in organization been implemented to ensure physical separation in classrooms?	YES	Viste aule con banchi singoli adeguatamente distanziati. Vedi anche foto
U.1.3.6	Have the activities including potential contact (sports program, outside activities, theater ...) been adapted in order to avoid physical contact and maintain physical distances at all times?	YES	Vista adeguata pianificazione presenze per la mensa. Altre attività non risultano previste.
U.1.3.7	Is the number of people seated in each zone of the restaurant limited? Are there clear displays in place to maintain appropriate physical distancing and avoid unnecessary crossings in relevant areas?	YES	Viste aree mense con adeguato distanziamento. Vedi anche foto allegate
U.1.3.8	Is a safe distance of at least one metre (or other local regulation, if any) between tables and between seats in restaurant ensured? Is a maximum concentration of 4 people in 10 sqm (or other local regulation, if any) in sitting areas ensured?	YES	Riscontrata distanza per un massimo di 4 mq per persona
U.1.3.9	Are exchanges of personal equipment or goods avoided?	YES	Ogni aula è dotata delle attrezzature necessarie e non risultano attrezzature condivise

### Equipment - Schools

		Requirement in place	Observation
U.1.4.1	Has the self-service buffet, if any, been replaced by employee served buffet?	YES	Non risulta previsto self service nella mensa. Il personale del fornitore di catering prevede lo scodellamento delle porzioni che vengono distribuite ai tavoli distanziati all'interno della mensa
U.1.4.2	Are self-service drinking machines (juice, water, coffee) disconnected. If not, are they thoroughly cleaned several times during service?	N/A	Non risultano previste macchinette self service drinking

## People

### Management

		Requirement in place	Observation
G.2.1.1	Does management provide periodic updates to their teams on changes to the status of the situation (e.g. regulations, requirements & recommendations & immediate actions if any) to ensure the adequacy of the control measures taken and adjust them if necessary	YES	La Preside viene periodicamente aggiornata dalle indicazioni ministeriali del MIUR che puntualmente inoltra gli aggiornamenti a cui l'istituto deve adeguarsi nei tempi previsti

### Training

		Requirement in place	Observation
G.2.2.1	Has staff been trained on COVID-19 preventative measures, including hygiene measures, use of PPE, social distancing and management of sickness, and any other local regulatory requirement ?	YES	Vista formazione eseguita e registrata in data 19.09.2020 su problematiche COVID a tutto il personale ATA e DOCENTE

		Requirement in place	Observation
U.2.2.1	Has a training program on preventative measures been developed?	YES	Vista circolare prot. n. 1698 del 19.09.2021 per la formazione del personale sulle misure preventive
U.2.2.2	Were all staff members, contractors and students trained on preventative measures?	YES	La formazione sugli studenti viene fatta a cascata. Dalle interviste eseguite si è avuta evidenza di adeguata formazione del personale e degli studenti
U.2.2.3	Have teaching and other staff in contact with students been trained to identify relevant symptoms and follow procedure to manage cases of possible sickness?	YES	Vista formazione eseguita e registrata in data 19.09.2020 su problematiche COVID a tutto il personale ATA e DOCENTE. La formazione è stata verificata anche attraverso interviste al personale

### PPE

		Requirement in place	Observation
G.2.3.1	Is the use of PPE / facial masks compliant with local regulations?	YES	Visto utilizzo di mascherine in tutti gli ambienti

### Facilities

## Equipment

		Requirement in place	Observation
G.3.1.1	Is air conditioning maintained / operated according to local requirements (if any) or to WHO recommendations?	YES	Visti apparecchiature di sanificazione dell'aria dislocati principalmente nelle aule con maggiore capienza. Vista adeguata aerazione dei locali e delle classi
G.3.1.2	If payments are made on-site, are bank cards and contactless payments preferred and promoted ?	N/A	Non previste attività di pagamento
G.3.1.3	If physical transactions or interactions occur on-site, are alternatives implemented to avoid contacts or minimize risks of contamination ?	YES	Non previste se non per attività di presentazione domande in segreteria dove sono disposti adeguate barriere in plexiglass onde evitare contaminazioni

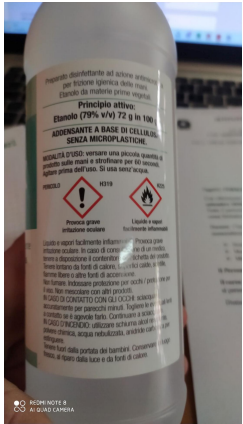
		Requirement in place	Observation
U.3.1.1	Is the buffet / salad bar or any displayed food protected by a sneeze guard?	N/A	Non previsto
U.3.1.2	Is there a medical kit with appropriate items available, including disinfectant wipes, face and eye masks, gloves, long-sleeved gown and disposable biohazard waste bag in the establishment?	YES	Visionate cassette con kit che prevedono dispositivi medici (guanti, mascherine, disinfettante ecc.). Tutti i kit sono dotati di apposito modulo scadenziario
U.3.1.3	Is the concentration of disinfectant in water for consumption maintained within the limits recommended according to international norms and standards, preferably at the upper limits of the range?	YES	Vedi foto allegate per i disinfettanti forniti dal Ministero

## Hygiene & Cleaning

### Cleaning

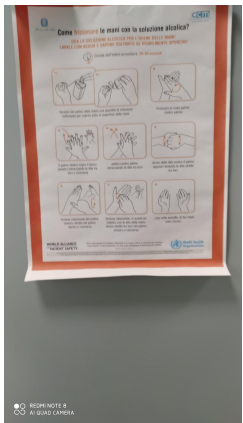
		Requirement in place	Observation	Supporting Evidence
G.4.1.1	Have the cleaning, disinfecting and hygiene protocols been updated to specifically address the COVID-19 pandemic?	YES	L'istituto opera le attività di pulizia e sanificazione con personale interno. Sono state intensificate e previste dai protocolli le attività aggiuntive di sanificazione. Vedi anche foto.	
G.4.1.2	Have all relevant staff and contractors been trained? / Was a training session undertaken by all relevant staff and contractors?	YES	Vista formazione eseguita al personale ATA in settembre 2020	
G.4.1.3	Are updated cleaning procedures correctly implemented on site?	YES	Vista adeguata pulizia ed igiene dei locali	
G.4.1.4	Is the frequency of hand washing increased, and is the technique compliant with recommendations ?	YES	Viste istruzioni con la registrazione sia delle frequenze che delle attività svolte attaccate a ciascuna porta dei locali dell'istituto. vedi anche foto	
G.4.1.5	Is the frequency of cleaning of tools and utensils increased, and is the cleaning technique compliant with recommendations ?	YES	Verificata conformità al Protocollo per la gestione dell'attività scolastica	
G.4.1.6	Are clothes and linen washed at 60°C minimum or with an alternative validated cleaning protocol ?	N/A	Non applicabile	



G.4.1.7	Are cleaning products used compliant with recommendations and available for employees ?	YES	Vista conformità prodotti utilizzati	
G.4.1.8	Is the frequency of surface cleaning increased, and is the cleaning technique compliant with recommendations ?	YES	Istruzioni di pulizia e sanificazione attaccate ad ogni porta	

		Requirement in place	Observation
U.4.1.1	Is there an upgraded cleaning plan in place to clean and disinfect common facilities and high traffic areas more frequently?	YES	Vista distinzione tra bagni, aule ed uffici. Le superfici dei locali vengono sanificate in funzione della loro criticità
U.4.1.2	Are towels, linen and working clothes washed at a temperature of at least 60°C or with a validated cleaning cycle?	N/A	Non applicabile
U.4.1.3	Is waste handled with gloves, bagged properly? Are bins emptied regularly and is there a proper flow in place to ensure go-forward principle. Are waste areas are disinfected regularly?	YES	Visto utilizzo di guanti. Viste aree rifiuti e visti contenitori che vengono regolarmente sanificati

## Personal Hygiene

		Requirement in place	Observation	Supporting Evidence
G.4.2.1	Is the frequency of hand washing increased, and is the technique compliant with recommendations ?	YES	Vista sensibilizzazione per il la sanificazione delle mani. Vista, inoltre, distribuzione in ogni area della disponibilità di sanificante e di indicazioni sul lavaggio delle mani	
G.4.2.2	Is communication material (posters, flyers, etc.) available and visible to people on-site ?	YES	Vedi foto	
G.4.2.3	Are hand sanitizers with rubbing alcohol available for people on site at relevant locations?	YES	Vedi foto	



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		Requirement in place	Observation
U.4.2.1	Are reinforced hand cleaning procedures defined, displayed and implemented?	YES	Sensibilizzazione alla frequente sanificazione delle mani all'ingresso di ciascun locale
U.4.2.2	Are all consumables available and appropriate in restrooms and showers?	YES	Non sono previste docce ma nei bagni e nei luoghi di servizio vista disponibilità di sanificanti

## Annex

## Pictures



Photo 001 - Termoscanner



Photo 002 - Segnaletica orizzontale



Photo 003 - Segnaletica bagni



Photo 004 - Sanificatore dell'aria



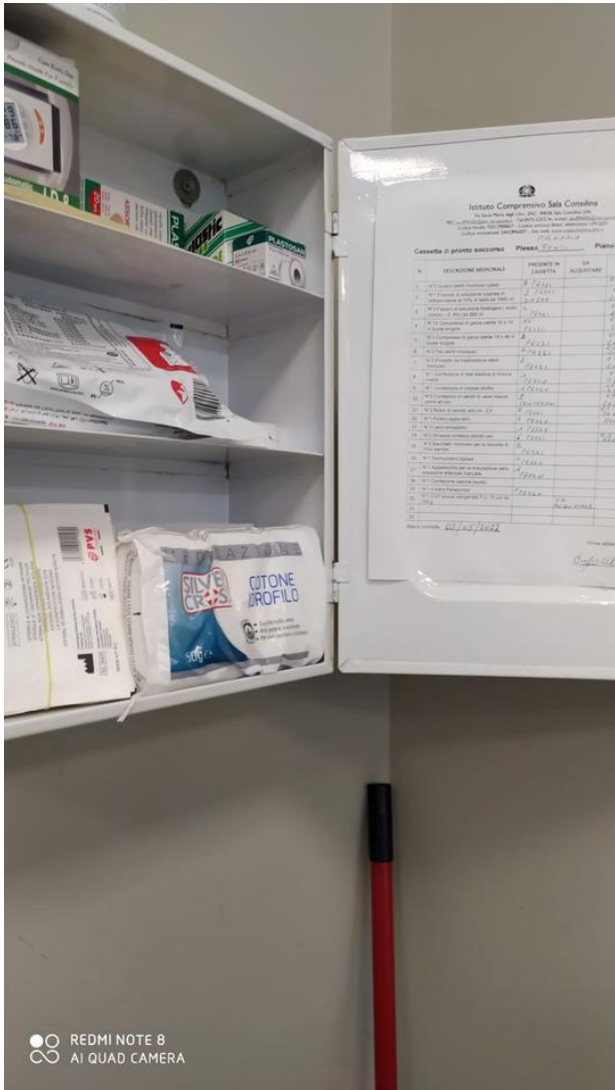


Photo 009 - kit pronto soccorso con scadenziario

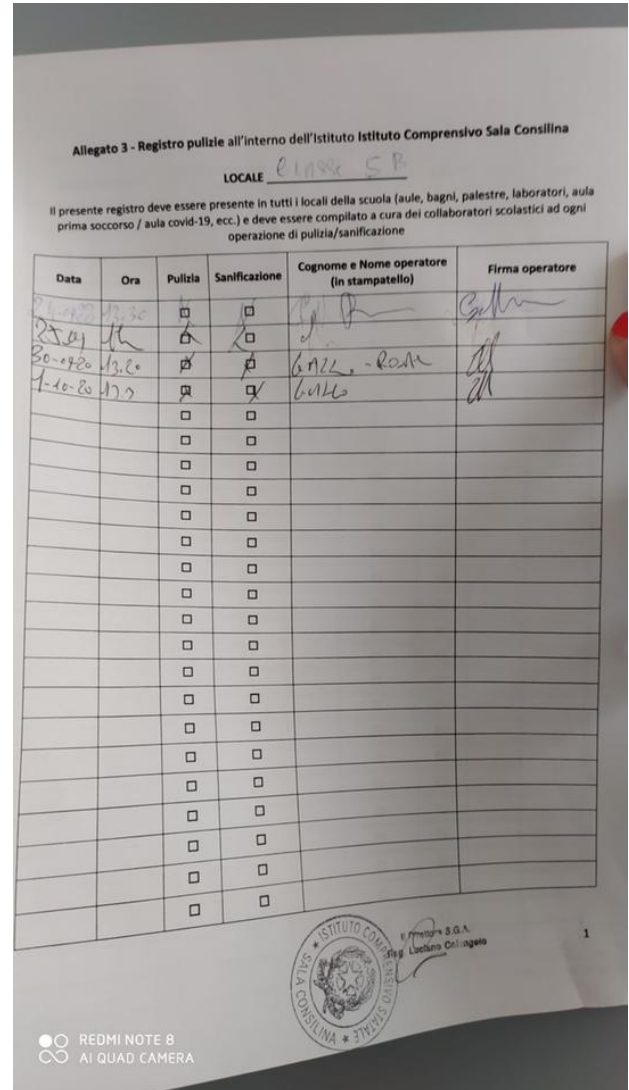


Photo 010 - Registrazione pulizia e sanificazione aula





Photo 011 - Aula covid

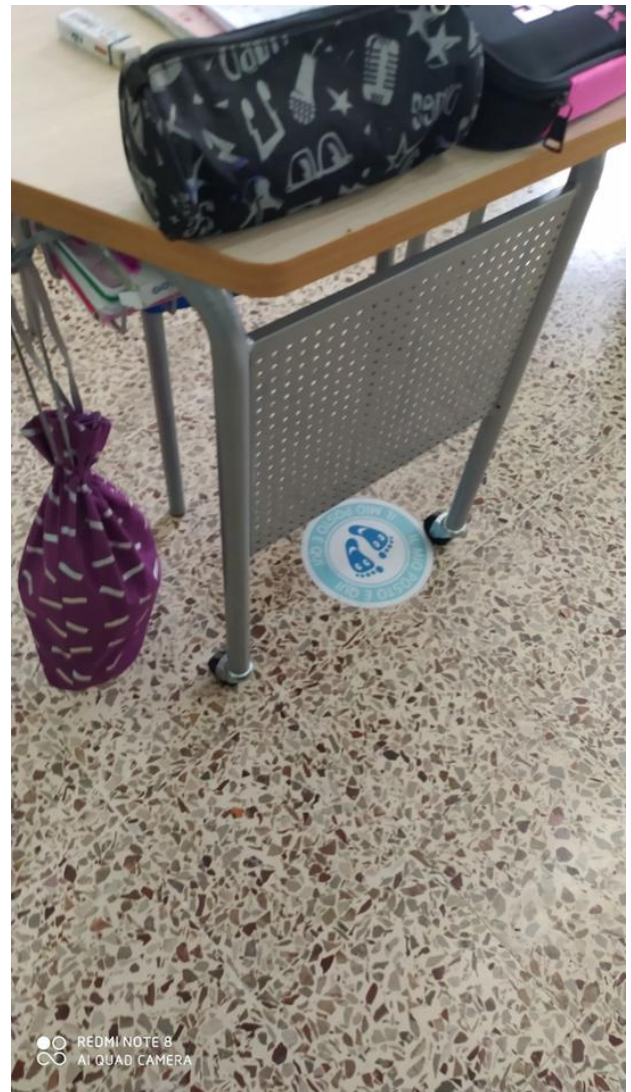


Photo 012 - Segnaletica orizzontale per posizione banco



Photo 013 - Contenitore rifiuti mascherine



Photo 014 - Prodotto per la sanificazione

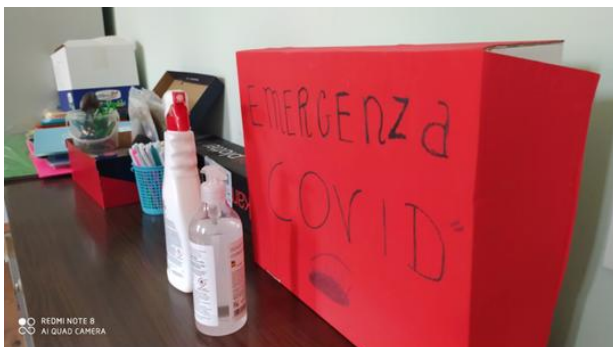


Photo 015 - Materiale in aula covid



# Schools & Universities Inspection Module

Video

[Link to video record](#)

Attachments







## Schools & Universities Inspection Module

# STATEMENT

## Label Schools & Universities

Granted to  
**Istituto Comprensivo Sala Consilina**  
**Istituto Comprensivo Sala Consilina / Sala Consilina**  
ACTIVITY : Schools & Universities  
STAGE: Confirmed

*Bureau Veritas Italia SpA has assessed the specific site designated herein according to the requirements of SAFE GUARD version 1- 04/2020 :*

[ ] Further to a remote audit\* and based on the information provided by or on behalf of the legal representative of the site audited;

[ ✓ ] Further to a on-site audit of a specific site designated herein;

This statement N° 160-2022-001649-EN has been issued on 06/05/2022 further to the satisfactory assessment conducted on 03/05/2022 \*\*

For Bureau Veritas Italia SpA  
Andrea Filippi

Statement valid until : 03/11/2022

To check the validity of this statement scan the QR code or access to web site <https://restartwith.bureauveritas.com/pages/home/>



*(\*) This inspection was performed using portable video-conferencing devices. Although a remote audit can provide some preliminary indications that the audited client' site complies or not with the requirements of Bureau Veritas' SAFE GUARD standard, it must be supplemented by a physical audit performed on site with on-the-spot examination of documents and evidences, only the latter offering reasonable abilities as to the detection of non-conformities and further limiting the risk of errors or frauds.*

*(\*\*) This statement speaks only to information reviewed on the date(s) of assessment and is subject to continuous and satisfactory implementation of measures meeting the requirements set forth in the Bureau Veritas' SAFE GUARD standard referred to above.*

*This statement does not constitute a guarantee of the absence of risk linked to bacteria or virus (including Covid-19) within the particular site which was inspected. The delivered inspection report cannot replace any regulatory inspection report from the relevant authorities or its delegates.*





## Schools & Universities Inspection Module



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## Schools & Universities Inspection Module

